

## Vestry & Delegate Responsibilities at St. Michael's Church

Vestry and Diocesan Delegates are administrative and governing ministries of the Church. If you are interested in this kind of work and like to think strategically about the church, specifically St. Michael's, these are two ministries that I would encourage you to consider. We elect both the vestry and the delegates at the annual meeting, January 28, 2024. If you have questions, please see the Senior Warden and/or the Rector. Thank you.

### ELIGIBILITY (as in the diocesan Canons)

Be a member and communicant in good standing for at least 6 months who regularly attends Sunday worship services and is a pledging member or giver of record.

### ADDITIONAL QUALITIES DESIRABLE IN CANDIDATES

- Have a commitment to know and love Jesus Christ and follow his ways
- Seek the Holy Spirit's guidance in deliberations and decisions, and
- Be active in the life of the parish and support the mission and ministry of St. Michael's Church.

### DUTIES OF VESTRY MEMBERS

Strategically lead the parish to be a relevant place where we are the people of God who live in a meaningful way by worshipping God together, helping those in need and caring for each other. We meet regularly to discuss and maintain strategic goals that help the members of the church grow and spread the gospel to those who have not experienced it yet. Expectations:

- Regular attendance at meetings, attend a yearly scheduled vestry retreat. Meetings are scheduled for the fourth Monday of the Month. Some months require rescheduling.
- Oversee the direction of the church and guide it strategically with the rector, and
- Fiscal responsibility of the parish.

### DUTIES OF DELEGATES

- Attend the Spring (May) & Fall (September or October) Convocations and the Annual Convention of the Diocese of Northern California – usually the first or second weekend in November.

### Nomination Form – 2024 Vestry and Diocesan Delegates

Return to The Church Office

If elected, I agree to fulfill the Vestry's published criteria for nomination. This nomination is for:

☐ The 2024 St. Michael's Vestry

☐ 2024 Delegate to Convention

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_

Recommended by (if other than nominee): \_\_\_\_\_ Date: \_\_\_\_\_

## Candidate Information Form

*The information you provide will be summarized and printed for distribution to members of St. Michael's prior to the Annual Parish Meeting on Sunday, January 28, 2024*

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

email: \_\_\_\_\_

**Membership:** How long have you been a member at St. Michael's Parish? (Check any that apply)

- ☐ 6 months to a year      ☐ 1-5 years      ☐ 6-10 years      ☐ 11+ years  
☐ Confirmed/Received Member of the Episcopal Church

**Worship service usually attended:**

- ☐ 10:00 service      ☐ 5:00 service

**Candidate Involvement:** Within the **past five years**, please check all that apply.

- ☐ Involved in worship (lector, choir, Eucharistic minister, usher, greeter, acolyte)  
☐ Involved in program ministries (EfM, leader in Sunday school and/or youth programs, Adult Education, men's groups, women's groups, study Groups, etc.)  
☐ Involved in outreach ministries (e.g., fundraising activities, mercy and social justice opportunities, vestry, diocesan committee, office volunteer, buildings & grounds)

☐ Other (please specify) \_\_\_\_\_

**Financial Commitment:** The by-laws of St. Michael's require that vestry members make stated contributions of record to the support of the parish. Because the vestry asks the congregation to pledge financial support each year, it is expected that members of the vestry make a commitment as well.

- ☐ I was a giver of record in 2023      ☐ I have made a pledge for 2024

**For Vestry Candidates:**

Why do you want to serve St. Michael's this way? (50 words or less)

Do you have special talents, skills, or professional background which you believe would be valuable as a vestry member? (50 words or less)

**For Convention Delegate Candidates:**

Do you have past experience as a delegate or would this be your first opportunity? What interests you most about representing St. Michael's at our Diocesan Convention? (100 words or less)